



Certified Professional Guardianship Board

Monday, September 10, 2018

Teleconference

8:00 am – 9:00 am

Meeting Minutes

Members Present

Judge James Lawler, Chair
Commissioner Rachelle Anderson
Judge Gayle Harthcock
Dr. Barbara Cochran
Ms. Rita Forster
Mr. William Jaback
Ms. Victoria Kesala
Commissioner Diana Kiesel
Dr. K. Penney Sanders
Ms. Amanda Witthauer

Members Absent

Ms. Barbara West
Ms. Rosslyn Bethmann

Staff

Ms. Stacey Johnson
Ms. Carla Montejo
Ms. Kim Rood
Ms. Eileen Schock

Online Guests – see list on last page.

1. Meeting Called to Order

With a quorum of board members present telephonically, Judge James Lawler called the meeting to order at 8:02 am.

2. Welcome, Roll Call and Approval of Minutes

Roll was taken. Judge Lawler asked for a motion to approve the minutes of the August 13th 2018 CPG Board meeting. A motion was made and seconded to approve the minutes as presented. The motion passed. Judge Harthcock abstained.

Motion: *A motion was made and seconded to approve the August 13, 2018 minutes as presented. The motion passed. Judge Harthcock abstained from voting.*

3. Chair's Report

The Chair identified the departing Board members, which included the Board Chair, Judge Lawler; Judge Harthcock; Mr. Jerry Fireman and Ms. Barbara West. The Board acknowledged and thanked the departing members for their commitment and service.

4. Grievance Status Update

Carla Montejo gave an update on the status of open grievances, reviewed the grievance reports provided in the meeting materials and answered questions from the Board.

5. Fee Schedule for New Guardians

Stacey Johnson reported that the proposed fee schedule for new guardians (fees for newly certified guardians to be pro-rated on a monthly basis) was circulated to guardians for comment. No CPG comments were received. A motion was made and seconded to approve the proposed fee schedule for newly certified guardians. The motion passed.

Motion: *A motion was made and seconded to approve the proposed fee schedule for newly certified guardians. The motion passed.*

The Board directed staff to circulate the fee schedule for new guardians to Certified Professional Guardians.

6. New Emerging Issues Category – Results of Voting by Email

Carla Montejo reported the results of the vote taken by the Board (via email) to approve an upcoming training by Jennifer Holderman focusing on HB 1402 as an Emerging Issues Continuing Education Unit (CEU). All who were present voted to approve this as an Emerging Issue. The Board approved the training as an Emerging Issues CEU.

7. Executive Session (Closed to Public)

8. Reconvene and Vote on Executive Session Discussion (Open to Public)

On behalf of the Applications Committee, Victoria Kesala presented the following applications for Certified Professional Guardian Certification. The three members of the Applications Committee abstained. Judge Lawler, Judge Harthcock and Dr. Cochrane exited the meeting prior to the vote.

Motion: *A motion was made and seconded to approve Channa Copeland's application for certification, with transferable skills in social services. The motion passed.*

Motion: *A motion was made and seconded to conditionally approve Jaime Huff's application for certification, with transferrable skills in legal. The motion passed.*

Motion: *A motion was made and seconded to approve Andrea Jones' application for certification, with transferable skills in social services. The motion passed.*

Motion: *A motion was made and seconded to approve Chris Medley's application for certification, with transferrable skills in social services and financial. The motion passed.*

Motion: *A motion was made and seconded to approve Sarah Tremblay's application for certification, with transferrable skills in health care and social services. The motion passed.*

9. Wrap Up and Adjourn

The meeting was adjourned at 9:03 am.

The next CPG Board meeting is an in-person meeting at the Sea-Tac Office Facility on Monday, October 15th at 9:00 am.

Recap of Motions from August 13, 2018 Meeting

Motion: *A motion was made and seconded to approve the August 13, 2018 minutes as presented. The motion passed. Judge Harthcock abstained from voting.*

Motion: *A motion was made and seconded to approve the proposed fee schedule for newly certified guardians. The motion passed.*

Motion: *A motion was made and seconded to approve Channa Copeland's application for certification, with transferable skills in social services. The motion passed.*

Motion: *A motion was made and seconded to conditionally approved (conditioned upon successful completion of the UW Certification Program) Jaime Huff's application for certification, with transferrable skills in legal. The motion passed.*

Motion: *A motion was made and seconded to approve Andrea Jones' application for certification, with transferable skills in social services. The motion passed.*

Motion: *A motion was made and seconded to approve Chris Medley's application for certification, with transferrable skills in social services and financial. The motion passed.*

Motion: *A motion was made and seconded to approve Sarah Tremblay's application for certification, with transferrable skills in health care and social services. The motion passed.*

Online Guests:

Andrea Jones
Holly Surface
Karen Mount
Caroline Wood, DSHS
Karen Newland
Tom Goldsmith
Judge Robert Lewis
Coya Eubank-Kirby